

Example & Guidance

Thank you in advance for your participation. We suggest you communicate via email; however, a phone call or letter is also appropriate. Feel free to attach the one-pager provided in the link on the memo. Your message does not need to be long. Suggested format for the email is below with information to be replaced in yellow. Note that HB 1220 is in the House Finance Committee and SSB 5209 is in the Senate Ways & Means Committee.

The leadership letters can be the same, but they should ask for the member to “encourage and support the passage of **HB 1220/SSB 5209** out of the **House Finance/Senate Ways & Means** Committee for further consideration by the full **House/Senate.**”

DATE

The Honorable **Reuven Carlyle**
Washington State House of Representatives
325 John L. O’Brien Building
Olympia WA 98504

Dear **Rep. Carlyle**:

I am contacting you to respectfully request that you pass **HB 1220/SSB 5209** out of the **House Finance/Senate Ways & Means** Committee for further consideration by the full **House/Senate.**

My name is _____ and I work as an _____ at _____. **HB 1220/SSB 5209** simply clarifies the hazardous substance tax exemption on crop protection products that are involved in interstate commerce. The bill will encourage the return of crop protection products stored in Washington State where they will be maintained in environmentally secure warehouses for our state's agricultural community.

- **Background sentence or two from one-pager**
- **Problem sentence or two from one-pager**
- **Solution sentence or two from one-pager**

Please pass HB 1220/SSB 5209 out of committee. Thank you for your consideration.

Sincerely,

Your Name